

Head-Royce School Gift of Stock Form

Thank you for your interest in donating securities to Head-Royce School.
Your gift is greatly appreciated.

Please follow these instructions:

- 1) Email or FAX (510-531-2649) this form back to the School's Advancement Office with the following information:
 - Name of the Stock
 - Number of Shares
 - Date of transfer
 - Gift Designation

- 2) Transfer your stock to our account at Morgan Stanley:
 - Head-Royce Account #: 104-120765-056
 - For Electronic Transfer, our DTC # is: 0015
 - Head-Royce School Tax ID #: 94-151-8656

Contact: Mr. Mark Sanchez – MORGAN STANLEY
1 Kaiser Plaza, Suite 900 • Oakland, CA 94612 • (510) 839-8080

- 3) For more information, call:
Ann Quan – Database Manager, 510-228-1501

 Yes! I would like to make a gift of stock to Head-Royce School.

DONOR INFORMATION

Date: _____

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone #: _____ E-mail: _____

STOCK INFORMATION

Stock will be: Sent to Head-Royce Electronically Transferred

Name of stock: _____

Number of shares: _____ Date of transfer: _____

Name of broker: _____

Gift Designation: HRS Annual Fund

Endowment

HRS Annual Fund in support of: _____